

City of Auburn
City Council Meeting Minutes
Monday, June 7, 2021

Mayor Berola called the meeting to order at 7:00 PM.

Mayor Berola asked Clerk Warwick to take the roll. Present at the meeting were Mayor Berola, Clerk Warwick, Treasurer Williams, Alderman Powell, Alderman Marquis, Alderman Garrett, Alderman Royer (arrived at 7:17 PM), Alderman Hemmerle, Alderwoman Sheppard, Alderman Johnson, and Alderman Karhliker. Also, present was Chief Campbell, Office Manager Ponsler, and Attorney Moredock. Superintendent Henson was absent.

The Auburn Activities Committee was scheduled to present to the council but their representative was unable to attend. Mayor Berola reported that they were looking to have an event on August 6 – 7, 2021. They would require a noise permit, alcohol will be served, there will be a parade and mud volleyball. They are requesting additional police patrols during the event.

Clerk Warwick presented the May 17, 2021 meeting minutes. A motion was made by Alderwoman Sheppard to approve the minutes, second by Alderman Marquis.

AYES: Garrett, Hemmerle, Johnson, Karhliker, Marquis, Powell, and Sheppard
NAYES: None
ABSENT: Royer

Clerk Warwick presented the May 24, 2021 meeting minutes. A motion was made by Alderwoman Sheppard to approve the minutes with the correction of repeated information on pay raises, second by Alderman Johnson.

AYES: Garrett, Hemmerle, Johnson, Karhliker, Marquis, Powell, and Sheppard
NAYES: None
ABSENT: Royer

Treasurer Williams presented the Bills List from May 18, 2021, to June 7, 2021. A motion was made by Alderman Garrett to approve the Bills List, second by Alderwoman Sheppard.

AYES: Garrett, Hemmerle, Johnson, Karhliker, Marquis, Powell, and Sheppard
NAYES: None
ABSENT: Royer

Treasurer Williams presented the Video Gaming Terminal Report for March 2021 the city's share was \$14,300.40.

Attorney Moredock presented Ordinance 1499-21 an ordinance approving the withdrawal of members from the Interstate Municipal Gas Agency. The municipalities are Creal Springs and Tamms. A motion was made by Alderman Garrett to approve Ordinance 1499-21, second by Alderwoman Sheppard.

AYES: Garrett, Hemmerle, Johnson, Karhliker, Marquis, Powell, and Sheppard

NAYES: None

ABSENT: Royer

Attorney Moredock presented Ordinance 1500-21 an ordinance amending the liquor code to add another class A license for Route 66 BBQ.

Attorney Moredock presented Ordinance 1501-21 an ordinance amending the spending authority for department heads. The discussion indicated that the spending amount should be increased from \$1,500.00 to \$5,000.00 and there should be specific policies if the amount is over \$5,000.00. Attorney Moredock with update the wording of the ordinance for the next meeting on June 21, 2021.

Chief Campbell reported that he will be losing a police officer around mid-July, the officer is leaving for another position. Chief Campbell also reported that he had two quotes that will be reviewed for network monitoring, security, and increased capacity. The quotes were from Illini Technical Services and Royell Communications, both quotes have a one-time charge and monthly recurring charges. Once the work is complete there will be separate networks for the police department and the city office.

There was no report from Superintendent Henson due to his absence because of scheduled vacation.

Office Manager Ponsler reported that the final payment had been made to pay off the city garage. She also reported that the May utility readings were much better due to the new radio reading system. The number of meters that needed to be re-read went from approximately 340 meters to less than 100 meters. A repeater could assist with the issue since most meter re-reads were on the south end of town. They are also continuing to do more training to get the full use of the radiometers and new system. There was a brief discussion on how to help the staff get more training in options included closing the office for a set number of hours, having garage staff assist in the office, or having Rod Brandt assist with manning phones during the staff training times. No decision was made at the meeting.

Alderman Johnson presented the Fiscal Year 2022 budget during the Administration Committee report. Alderman Johnson made a motion to approve the Fiscal Year 2022 budget, second by Alderman Garrett.

AYES: Garrett, Hemmerle, Johnson, Karhliker, Marquis, Powell, Royer, and Sheppard

NAYES: None

ABSENT: None

Alderman Johnson requested a closed session according to 5 ILCS 120/2 c (1) AND c (2) PERSONNEL AND COLLECTIVE NEGOTIATING MATTERS at the end of the meeting.

Alderman Karhliker reported that the MFT bids were opened on June 7, 2021, for oil coating and rock. There were two bids for the oil coating portion, Illinois Road Contractors, Inc, and P.H. Broughton and Sons, Inc. P.H. Broughton and Sons had the low bid at \$27,749.00 it was 0.08% lower than the engineer's estimate. A motion was made by Alderman Karhliker to accept the bid from P.H. Broughton and Sons, second by Alderman Royer.

AYES: Garrett, Hemmerle, Johnson, Karhliker, Marquis, Powell, Royer, and Sheppard
NAYES: None
ABSENT: None

Alderman Karhliker reported that the only bid for the rock was Crown Trucking. The bid was for CA6 and CA7 rock and the bid was 28% over the engineer's estimate. Karhliker made a motion to approve the bid from Crown Trucking for \$20,547.00 for CA6 and CA7 rock for the 2021 MFT road resurfacing, second by Alderman Royer.

AYES: Garrett, Hemmerle, Johnson, Karhliker, Marquis, Powell, Royer, and Sheppard
NAYES: None
ABSENT: None

Alderman Garrett reported that there two more trees that needed to be removed to continue the sidewalk replacement work in town. He had bids for the removal of the trees at 816 West Madison Street and the corner of West Madison Street and North 6th Street. He received bids from Emmons Tree Service, Norris-Koen Tree Service, and Tim Hemberger Tree Service. The lowest bid was from Emmons Tree Service and would include stump grinding services as well. Alderman Garrett made a motion to accept the bid from Emmons Tree Service in the amount of \$2,500.00, second by Alderman Marquis.

AYES: Garrett, Hemmerle, Johnson, Karhliker, Marquis, Powell, Royer, and Sheppard
NAYES: None
ABSENT: None

Alderman Garrett noted that the sidewalk replacement projects had started today.

Alderman Johnson reported that payment was due for IEPA Reimbursement Packet #10 – Phase I. The amounts were \$13,051.04 for engineering and \$147,142.43 for construction for a total of \$160,193.43. Johnson made a motion to pay \$160,193.43 for the IEPA Reimbursement Packet #10 – Phase I, second by Alderwoman Sheppard.

AYES: Garrett, Hemmerle, Johnson, Karhliker, Marquis, Powell, Royer, and Sheppard
NAYES: None
ABSENT: None

Johnson also reported that we are holding off on payment for IEPA Reimbursement Packet #1 – Phase II until more work was completed.

Alderwoman Sheppard reported that Alderman Garrett had investigated electronic door locks for the city to increase security and flexibility at city buildings. Alderman Garrett reported there were two options available, keypad or RFID locks. He also noted that some door jambs may need to be replaced to make the doors more secure. After a brief discussion, Alderman Garrett said he would get more details and pricing on the lock options, the council was in favor of improved security.

Alderwoman Sheppard had no report for the Health and Housing Committee.

Alderman Hemmerle reported that he will be scheduling a meeting soon for the Parks Committee.

Clerk Warwick had no report for the Economic Development Committee.

Motion by Alderman Johnson second by Alderwoman Garrett to adjourn to a closed session according to 5 ILCS 120/2 c (1) c (2) PERSONNEL AND COLLECTIVE NEGOTIATING MATTERS at 8:09 PM, second Alderwoman Sheppard. Taken by voice vote.

AYES: Garrett, Hemmerle, Johnson, Karhliker, Marquis, Powell, Royer, and Sheppard
NAYES: None
ABSENT: None

Motion to come back into the regular meeting from the closed session was made by Alderman Garrett, second by Alderwoman Sheppard at 9:47 PM. Taken by voice vote.

AYES: Garrett, Hemmerle, Johnson, Karhliker, Marquis, Powell, Royer, and Sheppard
NAYES: None
ABSENT: None

Motion to adjourn was made at 9:48 PM by Alderman Garrett, second by Alderman Royer. Taken by voice vote.

AYES: Garrett, Hemmerle, Johnson, Karhliker, Marquis, Powell, Royer, and Sheppard
NAYES: None
ABSENT: None

Respectfully submitted,



Chris Warwick
City Clerk