

**City of Auburn
Council Meeting
February 18, 2020**

Mayor Berola called the meeting to order at 7:00 p.m.

Present: Tom Berola, Julie Barnhill, Chris Warwick, Lori Basiewicz, Jason Garrett, Larry Hemmerle, Rod Johnson, Bill Karhliker, Joe Powell, Ben Royer and Tracy Sheppard.

Absent: None

Department Heads: Chief Dave Campbell, Attorney Greg Moredock, Assistant Superintendent TJ Henson and City Office Manager Kristy Ponsler

Department Heads Absent: Superintendent Mike McCarthy

I. Mayor's Comments

Mayor Berola did not provide Mayor's Comments.

II. Visitors/Public Comments

A. Gordon D. Wayman – US Census Bureau (Chicago Region)

Gordon Wayman addressed the Council with information regarding the upcoming census. Wayman informed the Council that a letter will be sent to all residents with a code to go on-line (my2020census.gov) to register. If responses have not been received by April 8, a response card will be sent to that resident to register via snail mail. He also informed the Mayor that he could establish a Complete Count Committee to promote a complete census to respond. Wayman stressed that undercounted means no money to the City.

B. 201 W. Caldwell – Parsons

Alderman Sheppard asked for the residents of 201 W. Caldwell to address the Council regarding the overabundant amount of animal feces in their yard and what they were going to do about cleaning it up. Ashley Howard, resident of 201 W. Caldwell, indicated to the Council that as of 5:30 p.m. today, the yard was cleaned up. Howard did indicate that she was housing her own dogs and 4 dogs for a friend. Alderman Sheppard made an agreement that she would be rechecking the residence on Friday, February 21, 2020 and if it was not in compliance, further action would be taken. A motion was made by Sheppard that if 201 W. Caldwell does not become in compliant when checked on Friday, February 21, 2020, it will be deemed unsightly accumulations and will be declared a nuisance according to Ordinance 13-75/13-76 with fines at \$100 per day; second by Basiewicz. Vote Aye: Lori Basiewicz, Larry Hemmerle, Rod Johnson, Bill Karhliker, Joe Powell and Tracy Sheppard. NAY: Jason Garrett and Ben Royer. PRESENT: None. ABSENT: None (6-2-0-0)

After the residents left the Council meeting, the Council then started to discuss the Ordinance regarding how many animals are considered a kennel. Attorney Moredock will check into the Ordinance and bring back to the Council additional information.

III. Zoning

Alderman Sheppard informed the Council the Zoning Committee did meet to discuss the plans that John Narmont would like to see happen. The Committee discussed with Narmont that what he was proposing was within the Ordinance and didn't need a variance to subdivide Briarwood Trace Subdivision (25' set back) into 4 parcels. Narmont then discussed construction projects on three to seven properties at 1100 W. Jefferson/Railroad Estates. The Zoning Committee instructed him to the Ordinance regarding mobile homes.

IV. City Clerk's Report – Barnhill

A. February 3, 2020 Meeting Minutes

Clerk Barnhill presented the meeting minutes from the meeting on February 3, 2020 for the Council's review and approval. A motion was made by Sheppard to approve the minutes for February 3, 2020, second by Garrett. Vote Aye: Lori Basiewicz, Jason Garrett, Larry Hemmerle, Rod Johnson, Bill Karhliker, Joe Powell and Tracy Sheppard. NAY: Ben Royer. PRESENT: None. ABSENT: None (7-1-0-0)

V. Treasurer's Report –

A. Bills List February 4, 2020 to February 18, 2020

Treasurer Chris Warwick presented the Bills List from February 4, 2020 to February 18, 2020 for the Council's review and approval. A motion was made by Sheppard to approve the Bills List February 4, 2020 to February 18, 2020, second by Basiewicz. Vote Aye: Lori Basiewicz, Jason Garrett, Larry Hemmerle, Rod Johnson, Bill Karhliker, Joe Powell and Tracy Sheppard. NAY: Ben Royer. PRESENT: None. ABSENT: None (7-1-0-0)

B. January 2020 Cash Report

Treasurer Chris Warwock presented the January 2020 Cash Report for the Council's review and approval. A motion was made by Sheppard to approve the January 2020 Cash Report, second by Johnson. Vote Aye: Lori Basiewicz, Larry Hemmerle, Rod Johnson, Bill Karhliker, Joe Powell and Tracy Sheppard. NAY: Jason Garrett and Ben Royer. PRESENT: None. ABSENT: None (6-2-0-0)

C. Interest

Treasurer Chris Warwick indicated that he would have interest rates information for the next meeting.

VI. Attorney's Report – Moredock

A. Second Reading – Ordinance 1478-20, Ethics Ordinance

Attorney Moredock presented the second reading of Ordinance 1478-20, Ethics Ordinance to the Council for their review and approval. A motion was made by Johnson to approve Ordinance 1478-20, Ethics Ordinance; second by Royer. Vote Aye: Lori Basiewicz, Larry Hemmerle, Rod Johnson, Bill Karhliker, Joe Powell, Ben Royer and Tracy Sheppard. NAY: Jason Garrett. PRESENT: None. ABSENT: None (7-1-0-0)

B. First Reading – Ordinance 1479-20, Ordinance Amending the City Code to Declare Graffiti A Nuisance

Attorney Moredock presented the first reading of Ordinance 1479-20, Ordinance Amending the City Code to Declare Graffiti A Nuisance for the Council to review.

C. 1st Street Property

Attorney Moredock informed the Council that he did speak to Mr. Landers regarding the fine amount of \$5100. Mr. Landers agreed to pay the \$5100 but wanted to know if it needed to be paid all in one lump sum or can he make payments. The Council decided to have Mr. Landers pay \$5100 immediately in one lump sum.

VII. Department Heads

A. Chief Dave Campbell

Chief Campbell indicated that he did not have a report until Health & Safety Committee Reports.

B. Superintendent -- Mike McCarthy

Assistant Superintendent TJ Henson, in the absence of Superintendent McCarthy, informed the Council that they had a random visit from OSHA and is predicting that they might have some expenses related to fences and concrete caps at the sewer plant in the near future.

Trailer for Garage

Henson informed the Council that he did get trailer bids from Clouser and a company in Litchfield. After discussing the 14,000 lb trailer that they are wanting, they decided to go back to Clouser and provide the same information to them as they did to the Litchfield company, so a more accurate bid can be secured. Henson will report back at the next Council meeting.

C. City Office Manager Kristy Ponsler

Office Copy Machine

Office Manager Kristy Ponsler informed the Council that she received quotes for a new copy machine. A motion was made by Johnson to approve a contract with Tom Day for the office copy machine in the amount of \$125 per month once Attorney Moredock was approved; second by Basiewicz. Vote Aye: Lori Basiewicz, Jason Garrett, Larry Hemmerle, Rod Johnson, Bill Karhliker, Joe Powell, Ben Royer and Tracy Sheppard. NAY: None. PRESENT: None. ABSENT: None (8-0-0-0)

VIII. Committee Reports

A. Administration – Johnson

Alderman Johnson informed the Council that he needed to set up an Administration Committee. The meeting has been set for February 26, 6:30 p.m.

B. Public Works – Karhliker

Alderman Karhliker informed the Council that he would like to take a look at MFT funds with the possibility of purchasing materials, such as rock, early.

C. Public Utilities – Alderman Johnson

Alderman Johnson indicated that he heard from Jamie from Benton's and is hoping that they will be going out to bid for water main project in March. Johnson also needed to set up a Public Utilities meeting. Johnson set up a Public Utilities meeting and since Jamie will be in attendance, they set it for 6:30 p.m. on February 26, followed by an Administration Committee.

D. Health & Safety – Alderman Sheppard

Purchase of Police Vehicle

Alderman Sheppard informed the Council that Chief Campbell would like to purchase an additional Dodge truck for the Police Department. A motion was made by Basiewicz to purchase a 2019 Dodge truck not to exceed \$28,000; second by Royer. Vote Aye: Lori Basiewicz, Larry Hemmerle, Rod Johnson, Bill Karhliker, Joe Powell, Ben Royer and Tracy Sheppard. NAY: Jason Garrett. PRESENT: None. ABSENT: None (7-1-0-0)

Hiring of Part Time Police Officer

Alderman Sheppard informed the Council that the Health & Safety Committee is recommending hiring Zach Morgan as a part-time police officer with the City of Auburn Police Department. A motion was made by Sheppard to hire Zach Morgan as a part-time police officer within the City of Auburn Police Department at the rate of \$16 per hour effective February 19, 2020; second by Hemmerle. Vote Aye: Lori Basiewicz, Jason Garrett, Larry Hemmerle, Rod Johnson, Bill Karhliker, Joe Powell, Ben Royer and Tracy Sheppard. NAY: None. PRESENT: None. ABSENT: None (8-0-0-0)

E. Health & Housing – Sheppard

Alderman Sheppard indicated that all of her house cleaning was already addressed.

F. Parks – Hemmerle

Aldermen Hemmerle reminded the Council that the Parks Focus Group will take place at 6 p.m. prior to the next Council meeting on March 2, 2020.

G. Economic Development Committee – Basiewicz

Alderman Basiewicz informed the Council that they will be meeting on Thursday, February 27 at 7:30 p.m.

H. Other Business

IX. Adjournment

Motion to adjournment at 7:50 p.m. was made by Garrett and second by Sheppard. VOICE Vote Aye: Lori Basiewicz, Jason Garrett, Larry Hemmerle, Rod Johnson, Bill Karhliker, Joe Powell, Ben Royer and Tracy Sheppard. NAY: None. PRESENT: None. ABSENT: None. (8-0-0-0)

Respectfully submitted,
Julie T. Barnhill, Clerk